

The Woolpack



Wake Packages

Hire of the Cote

£175 (no food) or £125 (with buffet - min spend applies)

Includes access to the room earlier in the day to set up
(subject to availability, to be agreed in advance),
use of the music system and all tidying up done for you

Use of the Back Room **£25**

Available depending on suitability, time of day and availability

Private Cote Bar **£15 per hour**

It is advised that the bar is open for functions with over 20 guests

Sandwich Buffet Menu **£7.95 per person**

Includes Sandwiches, a selection of buffet items and a tea and coffee station

A selection of Buffet Items from the following

Sandwiches

Ham and Tomato
Cheese
Tuna and Red Onion
Egg Mayo

Sausage Rolls

Quiche

Pizza

Cocktail Sausages

Pork Pies

Chicken Bites

Crisps

Pasta Salad

Coleslaw

Potato Salad

Add Chunky chips for
£1.75 per person

A selection of these items will be included depending on
availability, if you would like to include specific items please
let us know and we will do our best to accommodate

Cakes and Biscuits **£2.50 per person**

Plates of cakes and biscuits out on the tables

If you have any additional menu requests please contact us to discuss this

Please talk to us about any dietary requirements

Terms and Conditions for Function Bookings

All bookings will be provisional until a non-refundable deposit of the greater of £50 or 10% of the total is received. By paying the deposit you are agreeing to these terms and conditions.

If another enquiry is received for the same date as your provisional booking you will be contacted and given a reasonable chance to pay your deposit, if you fail to pay the deposit in the agreed timeframe or we are unable to contact you after several attempts we will release the booking.

The remaining balance must be paid 7 days prior to the booking.

Menu choices and final numbers must be confirmed 7 days prior to the booking

We take care of all the cleaning up after so anything you want to keep please make sure it leaves the venue with you at the end of your booking. If you need to leave anything on site for collection later or the next day please make sure this is arranged with a staff member in advance, any items left on the premises at any time are left at your own risk.

Only food and drink provided by The Woolpack may be consumed on the premises. No other food or drink is to be brought onto the premises by you or any of your guests. The only exception to this is occasion cakes, you may bring one occasion cake to your function for consumption by your guests. With prior agreement we may also allow drink to be brought in for toasts although this will be subject to a corkage charge

The buffet menu is subject to change

We reserve the right to cancel a booking if the holding of the event is prevented by circumstances beyond our control. Any money paid will be refunded.

We do not accept any liability for losses incurred due to the cancellation of an event

You assume responsibility for damage caused by you or any of your guests attending the event

All music either live or recorded supplied by the customer must comply with noise limit restrictions. A noise limiter is installed in the Cote as part of our licence conditions this must be on at all times. All doors to the building must remain closed at all times to ensure any external noise is kept to a minimum.

If you would like to bring a live band or DJ into the venue this must be approved before the booking by us. You and/or anyone you bring in to provide music will need to adhere to any management request at the event in terms of sound levels, music suitability etc.

We reserve the right not to sell alcohol to any customer who appears to be under the age of 25 and fails to present valid ID to prove they are over 18

We operate a zero tolerance drugs policy.

Anyone found in possession of illegal substances will be reported to the police and asked to leave the premises.

We reserve the right to stop a function early if we suspect any kind of drugs activity

Functions in the cote must finish (including all music being turned off) by 11pm Friday and Saturday and 10.30pm all other days. You are welcome to use the pub after this time. Should you wish your function to have a finish time beyond this we can apply for an extended licence from the local authority.

There is a limited number of these we can apply for each year so it may not always be possible.

We cannot guarantee the issuance of a late licence extension as this is at the discretion of the local authority.

There is a charge of £50 for applying for this licence which is non-refundable even if the licence is not granted.

The £50 must be paid upfront along with the deposit. Functions in the pub must finish by 11pm Monday to Thursday, 12 midnight Friday and Saturday and 10.30pm Sunday. Please remember to ask all your guests to leave quietly at the end of the night to respect our neighbours.

Should you employ the services of any outside contractor you shall indemnify us against any claims resulting from an act or default by any such contractor, their staff or agents caused by any equipment supplied by them or others. We reserve the right to refuse access, without prejudice to any contractor.